

MINUTES

**SUMMIT COUNTY
BOARD OF COUNTY COUNCIL
WEDNESDAY, MAY 4, 2016
SUMMIT COUNTY COURTHOUSE
COALVILLE, UTAH**

PRESENT:

Kim Carson, *Council Member*
Claudia McMullin, *Council Member*
Talbot Adair, *Council Member*

Tom Fisher, *Manager*
Anita Lewis, *Assistant Manager*
Robert Hilder, *Attorney*
Kent Jones, *Clerk*
Brandy Harris, *Secretary*

Council Member Carson assumed the chair and called the meeting to order.

CLOSED SESSION

Council Member McMullin made a motion to convene in closed session to discuss litigation. The motion was seconded by Council Member Adair and passed unanimously, 3 to 0. Chair Armstrong and Vice Chair Robinson were not present.

The Summit County Council met in closed session for the purpose of discussing litigation from 4:25 p.m. to 5:15 p.m. Those in attendance were:

Kim Carson, *Council Member*
Claudia McMullin, *Council Member*
Talbot Adair, *Council Member*

Tom Fisher, *Manager*
Anita Lewis, *Assistant Manager*
Robert Hilder, *Attorney*
Dave Thomas, *Deputy Attorney*
Jamie Braken, *Deputy County Attorney*

Council Member McMullin made a motion to dismiss from closed session and to convene in work session. The motion was seconded by Council Member Adair and passed unanimously, 3 to 0. Chair Armstrong and Vice Chair Robinson were not present.

CONSIDERATION OF APPROVAL

- Pledge of Allegiance

ADVICE AND CONSENT OF COUNTY MANAGER'S RECOMMENDATION TO APPOINT MEMBER TO THE SUMMIT COUNTY LIBRARY BOARD OF DIRECTORS

Council Member McMullin made a motion to consent to the County Manager's recommendation to appoint Joyce Housley to fill the unexpired term of Rob Weyher; with Joyce's term to expire February 28, 2019. The motion was seconded by Council Member Adair and passed unanimously, 3 to 0. Chair Armstrong and Vice Chair Robinson were not present for the vote.

COUNCIL COMMENTS

Council Member McMullin stated she attended a transportation subcommittee meeting on Tuesday, May 3rd. She explained the purpose of said meeting was to meet with Park City's representatives, staff, and council regarding financing options and to collaborate and establish a plan on what combination of financing options they may be interested in jointly pursuing, particularly as it relates to possibly getting on a ballot. The main issue discussed was who should apply for the transportation tax, the County or the City, due to the fact that only one can apply. If the County pursued a countywide transit tax, the expected annual revenue would be \$4.1 million. If the City pursued the transportation tax, it would only be city residents and only be used for city projects and would total \$2.2 million. The question then arose of who should go for the tax, if anyone. Council Member McMullin's suggestion was the County should pursue this tax option and have an agreement with the City to fund "X" number of dollars from what the County collects for city projects, as they've identified their priority of projects. She stated her suggestion didn't go over very well, but she didn't understand why the City or County would leave \$1.9 million on the table when they have a huge transit need.

Council Member McMullin stated she is up to 140 miles on her E-bike and she thinks it is "super fun." Her goal is to get to 300 miles. She stated that one car from her household is always off the road.

Council Member Adair and Manager Tom Fisher reported Valley Mental Health has moved to the school district offices and the DMV is now where the Senior Center used to be. The Kamas Library is now open and Manager Fisher stated staff is getting very close to some public activity on the design of the Kamas Services Building so people can start to understand how it's going to look. Council Member Adair stated the demo of the old building is scheduled to start around the 15th of May. Council Member Carson stated there might be people in the community that are interested in purchasing a piece of the building and they could use those profits for purchasing books for the new library.

Council Member Carson stated she attended the kickoff meeting for Mental Health Month, and they had Dr. Jon-Kar Zubieta, the new head of psychiatry for the University of Utah, do a short presentation. She stated it was a good turnout and it seemed like most of the people she saw had some connection to the "Connect" Group, which has been formed for people to support mental health services education and awareness. There were also a lot of representatives of different agencies present, such as the school districts.

Council Member Carson stated she also attended the Health Department water hearing and that had a good turnout as well from all the water companies. She explained one item of discussion in the new proposed ordinance is to change when you actually have to have a commitment letter. Currently they require a "willing to serve letter," which comes at the time that someone is doing a plat approval and then they need the "commitment to serve letter" which is the more certain piece and that's at the time that they pull building permits. The problem is some people may have bought a lot and then they go to get a commitment to serve letter and they can't get one because there's no water available. So it's written in the ordinance to move it to the plat approval timeline. They are going to be looking at the language for that and will be discussing it more.

She stated there's a working group of all the water companies that are working well together right now and when they submit reports, the Health Department was going to have them do a peer review, which would be extremely helpful as they continue to determine how they can cooperate together, but that's not currently in the ordinance. They want it to be a process where they can be very open and have good discussions on these issues. She stated they will continue that discussion the first week of June and she suspects they will be adopting it at that point.

Council Member Carson stated they also discussed the possibility of if you have a smaller water company that's over 90% build-out and has a redundant source of water, that they would be exempt from the water conservancy requirements after the first time they do it and that they could file for that exemption. There is a questionnaire they have to fill out on an annual basis asking different questions about whether they have had any water sources fail.

MANAGER COMMENTS

Manager Tom Fisher reviewed last week he discussed with Council about spending some of the Council contingency on activities surrounding a tax initiative. Staff has evaluated a proposal from Wilkinson Ferrari as the top choice of a firm that will help do some background research on the taxing initiative for transportation purposes. They could also design ballot language and information within the constraints of the law based on the dates that the ballot language is put forward. The total is not to exceed the contract amount for a whole range of services that staff can pick from, which totals approximately \$114,000. Park City has agreed to split the cost of any services that staff does put in place. Mr. Fisher stated the attorney's office could draft a contract that includes the range of services. The range consists of services such as polling, doing one-on-one interviews with different groups, designing materials for education, printing those materials, and distributing those materials. For instance, if the polling and research shows that they have overwhelming support as they go into something, they would probably scale back the rest of the services that they provided. Mr. Fisher stated he would like to move forward and get them under contract. He explained this does not mean that staff is going to spend the entire \$114,000 but it only means they would have it available to them.

Mr. Fisher reviewed other things Council was considering for the contingency fund this year which included the rain barrel program and an option regarding purchase of some property.

PUBLIC INPUT

Chair Member Carson opened the public input.

There was no public input.

Chair Member Carson closed the public input.

PUBLIC HEARING REGARDING PROJECTS TO BE DETERMINED TO BE APPLIED FOR IN THE CDBG SMALL CITIES PROGRAM IN THE PROGRAM YEAR 2016

Annette Singleton, Executive Assistant, stated it was a great thing for Council to sponsor projects in the CDBG Small Cities Program this year because everybody that applied was awarded money. Ms. Singleton explained this minute record will be turned in on the online web grant system. The CDBG applicants attended an all-day workshop in Salt Lake City last Wednesday and learned how to navigate the system a little bit better and what paperwork the State needs. She explained they need to revise applications by May 31st and get contracts signed, and then they can get started on their project.



MEMORANDUM:

Date: May 4, 2016
To: Council Members
From: Annette Singleton
Re: Community Development Block Grant Program (CDBG) Second Public Hearing

This public hearing is a requirement of CDBG and is held to 1) identify the projects which have been approved for funding, 2) identify the amount of funding to be received, and 3) to respond to specific concerns and questions of citizens. The applicants were notified their applications have been funded by the Mountainland Regional Review Committee (see attached letters dated March 21, 2016). Each applicant must resubmit their application, and the minutes from tonight's meeting, in the online WebGrants system by May 31st.

Peoa Pipeline Company received notification of 2016 CDBG funding in the amount of \$150,000. Peoa Pipeline Company plans to use the funds to replace the main water line in Woodenshoe Lane from approximately 5320 S to HWY 32. The project will replace 1,200 lineal feet of 6" water line with 10" PVC water line, 12 services, 2 fire hydrants, 4 gate valves, approximately 1,200 square feet of asphalt repair, and all necessary appurtenances. Lloyd Marchant, of Peoa Pipeline Company, and Scott Kettle, Engineer, will be in attendance to answer any questions.

High Valley Water Company received notification of 2016 CDBG funding in the amount of \$80,000. High Valley Water plans to use the funds to install 250 remote read meters, hand-held reader, software, installation and training. Funds will also be used for the work required to install the meters. A number of meters will need to have setters, meter boxes and lids replaced. Some excavation will be required on a number of the installations. High Valley Water Company is contributing \$20,000 toward their project. Karen Sawyer, of High Valley Water Company will be in attendance to answer any questions.

Summit County Seniors Services received notification of 2016 CDBG funding in the amount of \$52,300. Summit County Seniors Services plans to use the funds purchase kitchen equipment, furniture and necessary fixtures to guarantee the new space at the Kamas Services Building is efficient for the operation of the South Summit senior program. Anita Lewis, Assistant County Manager, will be in attendance to answer any questions.

Conclusion: This second public hearing is a requirement of CDBG. Comments will be solicited on each of these project's scope, implementation, and effects on residents.



MOUNTAINLAND
ASSOCIATION OF GOVERNMENTS
Serving Summit, Utah and Wasatch Cities & Counties

21 March 2016

Annette Singleton
Summit County
80 N Main Street
Coalville, UT 84017

PEOA \$150,000.00

Congratulations:

Your community has been awarded a Community Development Block Grant for the 2016 program year. Your application was recommended for funding by the Mountainland Regional Review Committee following the approved rating and ranking procedures. Having met the initial eligibility requirements established by HUD and the Housing and Community Development Division, your next steps are summarized below.

The state's final approval of this grant is conditional upon three additional steps:

1. **Attendance at a mandatory grantee workshop.** This workshop provides important information that will help you administer a successful project. The workshop will be held **Wednesday, April 27th from 9:30 am to 3:30 pm** at the Department of Workforce Services, 140 East 300 South, Salt Lake City and must be attended by the project manager. You may not begin any part of the contractual process prior to this training. Project managers with previous experience managing CDBG projects may be excused from this training *if they receive approval from the state CDBG staff in advance of the training.*
2. **Notice and hold a second public hearing.** You must hold a 2nd public hearing prior to May 31, 2016. Please see attached template. It is also in the 2016 CDBG Application Policies and Procedures book. Applicants who don't hold the public hearing by the deadline, will not be funded.
3. **Submission of the finalized CDBG application in WebGrants by May 31, 2016.** Applications not submitted by the deadline will not be funded. You will be notified by the state CDBG staff as soon as all application requirements have been satisfied. Then you will be able to print your contract document. Please contact me if you have any questions about your application.
3. **Execution of a contract with the Housing and Community Development Division.** All contracts must be returned to the state by September 1, 2016. Failure to complete the contracting process by this date may result in forfeiture of the grant funds.

This notice of grant award is not an approval to begin the expenditure of funds associated with the contract and is contingent upon the State of Utah receiving the 2016 allocation from HUD. Again, congratulations and best wishes for the successful completion of your project.

Sincerely,

Michelle Carroll
Program Manager



MOUNTAINLAND
ASSOCIATION OF GOVERNMENTS
Serving Summit, Utah and Wasatch Cities & Counties

21 March 2016

Karen Sawyer
High Valley Water Company
PO Box 3435
Park City, UT 84060

HIGH VALLEY \$80,000.00

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Sincerely,

Michelle Carroll
Program Manager



MOUNTAINLAND
ASSOCIATION OF GOVERNMENTS
Serving Summit, Utah and Wasatch Cities & Counties

21 March 2016

Anita Lewis
Summit County
PO Box 128
Coalville, UT 84017

SENIORS \$ 52,300.⁰⁰

Congratulations:

Your community has been awarded a Community Development Block Grant for the 2016 program year. Your application was recommended for funding by the Mountainland Regional Review Committee following the approved rating and ranking procedures. Having met the initial eligibility requirements established by HUD and the Housing and Community Development Division, your next steps are summarized below.

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Sincerely,

Michelle Carroll
Program Manager

Karen Sawyer, Manager of High Valley Water, was asked by Council Member Carson if they expect to complete their project in 2016 after receiving funding. Ms. Sawyer replied it really depends on when they get the money. She stated after going to the workshop she learned that the money doesn't really come until around August. There are 250 meters that needs work and it depends on how much work each one needs as to how fast they can be completed. They are going to go out on Friday, May 6th, and make an assessment. They may end up carrying their project over into next summer, 2017. Council Member Adair asked if the moneys awarded will be enough to finish the entire project. Ms. Sawyer replied they received bids from their engineer and operator of \$100,000 and High Valley Water will be contributing \$20,000 and they have been awarded \$80,000, so that should be enough to cover the entire project.

Council Member McMullin made a motion to open the public hearing regarding the projects for the CDBG Small Cities Program for the program year 2016 for public comment. The motion was seconded by Council Member Adair and passed unanimously, 3 to 0.

There was no public input.

Council Member Carson closed the public input.

Lloyd Marchant, President of the Peoa Pipeline Company, arrived after the public input was closed, but reviewed his project with the Council. He stated the Peoa Pipeline was put in about 1968 and it's in terrible condition, rusting out. He explained they are completely nonprofit and their plan is to replace about 1400 feet of pipeline down from Woodenshoe Lane to across SR 32.

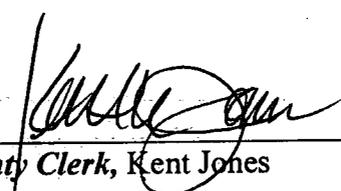
Anita Lewis, Assistant Manager, stated the Senior Center will be using their \$52,000 grant money for equipment purchases only. She stated she saw the layout of the kitchen today and it's going to be really nice for them.

The County Council meeting adjourned at 6:10 p.m.



Council Chair, Roger Armstrong





County Clerk, Kent Jones